

THE CONSTITUTION
OF
SOUTH RIFT EVANGELISTIC TEAM
(SORET)

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THE CONSTITUTION

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DEFINITION OF TERMS

Student Members

This refers to all Christian students from and not limited to South Rift in Universities and other institutions of higher learning.

Associate Members

This refers to alumni of various SORET Chapters who, subject to their continued adherence to the aims and objectives of the association remain to be members.

They also consist of spouses of ordinary/associate members and any interested alumnus of SORET.

Special Membership

Christians from anywhere in the country who share the same objectives and aims may be offered special membership subject to the executive council approval.

ACRONYMS & ABBREVIATIONS

AGM	Annual General Meeting
FBOs	Faith Based Organizations
KSCF	Kenya Students Christian Fellowship
NASEC	National SORET Executive Committee
NEC	National Elections College
SGM	Special General Meeting
SORET	South Rift Evangelistic Team
MEC	Missions Evangelistic Committee

PREAMBLE

We, the SORET Ministry;

Acknowledge the supreme nature of God the Father, the Son, and the Holy Spirit.

Honor the calling to reach out; knowing Christ and making Him known.

Commit to doing God's will to his people.

Recognize the need to nourish believers with the living word of God.

Being aware of the need to nourish believers with the word of God; to be effective in ministry, to boldly declare the scriptures and living a life worthy of the gospel they preach.

Being aware of the need to equip believers to be effective in ministry and to boldly declare the scriptures, living a life worthy of the gospel they preach.

That we adopt, enact, and accept this constitution for ourselves and pass it to the future generations.

CHAPTER ONE: SUPREMACY OF SORET CONSTITUTION

1.1 Supremacy of this Constitution

- a) South Rift Evangelistic Team recognizes the Bible as supreme upon which this constitution is enacted.
- b) The South Rift Evangelistic Team shall be governed by this Constitution and other previous policies or those that will be enacted from time to time by the National South Rift Evangelistic Team Executive Committee to the extent that they are consistent with this Constitution.
- c) This constitution is supreme and binds its members and all ministry chapters at all levels.
- d) No South Rift Evangelistic Team member may claim or exercise authority except as authorized under this constitution.
- e) All supreme authority shall be exercised only in accordance with this Constitution.
- f) The validity or legality of this constitution is not subject to challenge by or before any South Rift Evangelistic Team Committee.
- g) The people may exercise their sovereign power either directly or through their democratically elected representatives.
- h) Any South Rift Evangelistic Team policy, action or decision that is inconsistent with this constitution is void to the extent of inconsistency.
- i) Enforcement of this constitution shall be done in accordance with the doctrines, mission, values, principles, and objectives of the South Rift Evangelistic Team by its Committee's at all levels.
- j) Power under this Constitution is delegated to the following organs, which shall perform their functions in accordance with this Constitution.
 - a) Board of Trustees.
 - a) b) National Executive Council
 - c) Regional Executive Committee
 - d) Students Executive Committee
- b) Interpretation of this constitution rests with NASEC

1.2 Defense of this Constitution.

- c) Every member of SORET has an obligation to respect, uphold and defend this constitution.
- d) Any attempt to establish a SORET ministry, committee, or institution otherwise than in compliance with this constitution will be considered a violation of this constitution.

CHAPTER TWO: THE SOCIETY

SOUTH RIFT EVANGELISTIC TEAM is a body of evangelizing Christians bound together by a common faith in the only God and joined together by a common

obedience to the great commission of our Savior and Lord Jesus Christ to “Go and make disciples of all nations.” Matt.28: 19. The team seeks to reach out, and make Christ known to all the people within the South of Rift Valley and the regions beyond. SOUTH RIFT EVANGELISTIC TEAM DECLARES that it shall be non-political and non-denominational AND FURTHER DECLARES THAT no provision herein shall or will be construed as to qualify, defeat or in any other manner contravene the Holy Scriptures of the Bible and such provision shall to the extent of the contravention have no effect. WITHOUT PREJUDICE to the foregoing it is specifically provided as hereunder:

2.1 The Name

The name of the society shall be South Rift Evangelistic Team herein referred to as SORET.

2.2 Aims and Objectives

The aims of the SORET shall be as follows:

- a) To obey, reach out, evangelize, and fulfill the great commission of our savior Jesus Christ to all the people within South Rift Valley and regions beyond. According to Matthew 28:19-20; *“Therefore go and make disciples of all nations, baptizing them in the name of the Father and the Son and the Holy Spirit, teaching them to obey everything I have commanded you. And remember, I am with you always, to the end of the age.”*
- b) To nurture the spiritual life of its members and new converts through fellowships, Christian events, retreats, and local churches.
- c) To make contacts with other Christian Organizations for fellowship and evangelistic activities.
- d) To provide interdenominational fellowship, mentorship, growth and support and interaction platform for pastor’s children and their parents’ ministry work.
- e) To solicit and provide capacity building opportunities, support and/or project implementation for community development amongst the communities reached.
- f) To contribute to publications, such as journals and monographs that write on Christian faith and fellowship and societal issues.
- g) To initiate and run enterprises that will support the general running and plans of the Team.
- h) To participate in safeguarding policy and decision-making on matters relating to Christianity.
- i) To partner with Churches, Faith Based Organizations (FBOs) and other organizations with goals of helping out the communities and different groups within the society.

2.3 Doctrinal Basis

The doctrinal basis of SORET shall be the fundamental truths of Christianity including the following:

- a) The oneness of the Father, the Son and the Holy Spirit in the Godhead.
- b) The sovereignty of God in creation, revelation, redemption, and final judgment.
- c) The divine inspiration and entire trustworthiness of the Holy Scriptures as originally given by God and its supreme authority in all matters of faith and conduct.
- d) The universal sinfulness and guilt of all men since the fall rendering them subject to God's wrath and condemnation.
- e) Redemption from guilt, penalty, dominion, and pollution of sin, solely through the sacrificial death (as our representative and substitute) of the Lord Jesus Christ, the incarnate Son of God.
- f) The bodily resurrection of the Lord Jesus Christ from the dead and His ascension to the right hand of God the Father.
- g) The presence and power of the Holy Spirit in the work of regeneration.
- h) The justification of the sinner by the grace of God through faith in Jesus Christ alone.
- i) The indwelling and work of the Holy Spirit in every believer.
- j) The Holy universal church is the body of Christ unto which all true believers belong.
- k) The expectation of the return, in person, of the Lord Jesus Christ.

CHAPTER THREE: MEMBERSHIP AND GOVERNANCE

3.1 Qualification for membership in SORET

- 1) Membership of the Society shall be open to anyone fulfilling the following requirements.
 - a) Born again Christian who confess their faith in the Lord Jesus Christ.
 - b) Subscribe to the statement of faith and objectives as set in this constitution.
 - c) Be an adult except for student members who may not have attained the age of majority and of sound mind.
 - d) Have regularly attended the activities of the region or chapter for a period of at least 6 months.
 - e) Be willing to support society's activities financially.
 - f) Must fill in and submit the membership form to the respective secretary.
- 2) It is only after these conditions have been fully complied with that a person's name will be entered in the members register as final proof of membership.
- 3) The membership registers shall be kept in the chapter and regional databases which shall be submitted to NASEC secretary to compile, update and present whenever required.
- 4) The membership register will contain the names, the region and or the institution and contacts of every member.
- 5) The Special Membership shall be administered by NASEC by filling the Special Membership form and the decision to admit or not rests with NASEC.
- 6) Any Christian Union, fellowship, church or any group or institution may become an associate member of the society on application to NASEC. No such Christian fellowship, church or any group or institution may become an associate member unless it indicates its agreement with the basis of the faith and objects of the society.
- 7) Each member of the society shall be provided with a membership card after his name has been entered in the members register.

Any member of the society who because of education, employment or any other appointment changes residence and cannot effectively participate in the activities of the society as a member of his or her Region may change from that Region to another more suitable to his or her new residence. Except for the change of the Region the membership shall automatically continue.

8) Any member may after careful counseling be suspended by NASEC and expelled by a general meeting from membership of the society if their practice or his/her personal proclamation departs from the aims and basis of SORET.

a) any decision to suspend or expel a person from membership of the society must be personally communicated to him or her in writing.

3.2 Categories of Membership

There shall be three (3) categories of membership, namely:

1) Student Members

This refers to all Christian students from and not limited to South Rift in Universities and other institutions of higher learning.

2) Associate Members

This refers to alumni of various SORET Chapters who, subject to their continued adherence to the aims and objectives of the association remain to be members.

They also consist of spouses of ordinary/associate members and any interested alumnus of SORET.

3) Special Membership

Christians from anywhere in the country who share the same objectives and aims may be offered special membership subject to NASEC approval.

3.3 Subscription

1) The Executive Committee shall recommend and approve memberships in accordance with the provisions of this constitution.

2) There shall be kept and maintained a register of members which shall be a conclusive proof of membership and due compliance with requirement for membership.

3.4 Termination and Cessation of Membership

The membership of any member of the Association shall be terminated if the member; resigns, dies, or is expelled in accordance with this Constitution. Notwithstanding the generality of the foregoing:

a) A member who wishes to voluntarily cease from being a member of the society shall submit their intention of cessation to the secretary by giving thirty (30) days' notice in writing of such intention. Such cessation shall take effect upon expiry of the said notice.

- b) The Executive committee shall have power to suspend a member from membership until the next General Meeting of the society following such suspension. Such a member whose suspension is proposed shall have the right to address the General Meeting at which the suspension is to be considered.
- c) Expulsion and Suspension shall only be after reasonable hearing has been granted to the presented recommended member at the General Meeting.
- d) Upon violation of any of the above, a member can be suspended/membership terminated. This will be done in writing through the executive committee (NASEC).

3.5 Grounds for Suspension/ Termination of a Member

- 1) Voluntary resignation or withdrawal from membership.
- 2) A member after Joining another religious denomination or sect that don't subscribe to our statement of faith shall be suspended pending hearing.
- 3) Continuous absence from the regular activities of the region/chapter for a period of one year without a valid reason
- 4) Any proven immoral act or unchristian conduct after full investigation.
- 5) The propagation of doctrines and practices contrary to those set out in the society's statement of Faith, Core values, which cause serious discord, disunity, and dissent with malicious intent.
- 6) Open defiance of the society's governance direction and disciplinary measures.
 - a) Any member may be expelled from membership of the Association by the General Meeting, upon recommendation by the Executive committee, if the General Meeting shall resolve by a two-thirds majority of the members present that such a member should be expelled on grounds that their conduct has adversely affected the reputation or dignity of the society, or that they have grossly contravened any of the provisions of the Constitution of the Association.
 - b) Any person who resigns or is removed from membership shall not be entitled to a refund of any monies contributed by him at any time.

3.6 Dispute Resolution

- a) In the event of serious disagreements between members of a Chapter/Region, the affected brethren shall endeavor to reconcile their differences.

- b) If the reconciliation cannot be effected by the parties involved, the Chapter/Regional Executive will form a committee of at least 5 members to hear the grievances.
- c) If any of the parties is still aggrieved, he/she shall have the right to appeal to NASEC and its decision shall be final.
- d) In the event of a dispute between members of different Chapters/Regions, the parties affected shall refer the dispute to a joint committee of the respective Chapters/Regions through Chapter/Region leadership.
- e) Any aggrieved parties shall have the right to appeal to NASEC whose decision shall be final.

3.7 Procedures of Appeal

- a) An appeal shall be made in writing to NASEC.
- b) This shall be through a formal letter or an email which states the grievances.

3.8 Fair Hearing

- a) Every member of the Society has a right to a fair hearing.
- b) The dispute must be heard and determined by an impartial, independent and a non-partisan committee.
- c) The determination of the hearing must be concluded within a reasonable time.
- d) The aggrieved member has a right to be present during the hearing and must comply with the orderlies of the committee.
- e) Such a member has a right to produce evidence and proof their innocence.
- f) Every member has a right to present witnesses during the hearing.
- g) The Committee must document the proceedings.

3.9 Members' Rights and Responsibilities

- 1) Subject to the provisions of the Act, the rights and responsibilities of members shall be determined by the category of membership described herein above (article7) and shall be as further described in this Article below.
- 2) The rights of members shall be as follows:

Ordinary members shall be:
 - a) Eligible to vote for leaders of the society.
 - b) Eligible to hold office.

- c) Entitled to request for, give notice of, and vote in any general meeting.
 - d) Authorized to propose amendments to this constitution subject to the constitutional provision on amendment; and
 - e) Participate in activities of the Association.
- 3) *Special Members* shall be eligible to hold office only as members of the Board of Trustees and may participate in activities of the Association.
- 4) In the exercise of their rights and carrying out of their obligations, members shall be guided by the mission, vision, and objectives of the society.

CHAPTER FOUR: LEADERSHIP STRUCTURE

4.1 The National SORET Executive Committee (NASEC)

The National SORET Executive Committee (NASEC)

- 1) Shall be the main policy formulation and administrative organ of the society
- 2) The office bearers and members will be made up of: -
 - a) Chairperson
 - b) Vice Chairperson
 - c) Secretary
 - d) Treasurer
 - e) Prayer Coordinator
 - f) Traveling Secretary
 - g) Praise & Worship Coordinator
 - h) Associates Affairs' Coordinator
 - i) Associates Affairs' assistant coordinator
 - j) Missions Coordinator
 - k) Assistant Missions Coordinator
 - l) ICT Coordinator.

4.2 Duties of the National SORET Executive Committee

- a. NASEC shall be responsible for implementing the aims of SORET and will for that purpose pray, plan and work together.
- b. NASEC will draw up a budget for every financial year.
- c. NASEC should hold all SORET assets in trust for the members.
- d. NASEC shall be the supreme body for handling disciplinary matters in SORET and will settle disputes, as it considers appropriate.
- e. NASEC Shall have powers to appoint sub-committees or to merge or dissolve them, as it considers appropriate and may require comprehensive reports from sub-committees.
- f. In case of any sub-committees falling short of members, NASEC shall co-opt members as per need.
- g. NASEC shall be the final decision making body provided that where the decision is contrary to doctrines well set out in the bible, the General Meeting shall have the power to reverse that decision.
- h. NASEC shall be responsible for carrying out the objectives of the society and for implementing all responsibilities of the Annual General Meeting.
- i. NASEC provides guidance and encouragement to the society by regular consultation and fellowship.
- j. NASEC approves major capital expenditures.
- k. All decision making power in all matters of the society shall rest in NASEC deciding collectively as a unit. All other officials shall act and make decisions as provided in this constitution, subject to the decisions, confirmations or ratifications by NASEC.

4.3 Duties of NASEC Office Bearers

1) The Chairperson

- a) Shall provide pastoral oversight and spiritual leadership to SORET.
- b) Shall ensure the South Rift Evangelistic Team is accomplishing its vision and mission.
- c) Shall convene and chair all NASEC meetings.
- d) Unless prevented by illness or other sufficient cause, shall preside over all committee meetings and General Meetings
- e) Is the key spokesperson and defender of SORET doctrines, values, policies and practices.
- f) Shall in consultation with at least two members of NASEC have the power to temporarily delegate any duty to any council member in furtherance of the objectives of the society if this shall not entail a contradiction of or taking over the duties of other officials.
- g) To ensure financial accountability in the entire SORET.
- h) To facilitate partnerships with like-minded organizations and individuals.
- i) To ensure that the decisions of NASEC are implemented.

2) The Vice Chairperson

- a) Shall be the principal assistant to the chairperson.
- b) Shall oversee welfare in the ministry.
- c) Shall oversee catering in all SORET Kenya functions.
- d) Shall represent the chairperson in his or her absence and assist when and where necessary.
- e) Shall ensure venues of SORET meetings are booked.

3) The Secretary

- a) Shall be responsible for accurate recording of minutes during NASEC meetings.
- b) Shall be responsible for keeping files of past minutes and reports of NASEC and general meetings.
- c) Shall prepare agenda of meetings in consultation with the Chairperson.
- d) Shall let committee members of the agenda of meetings and the venue.
- e) Shall deal with all correspondence of SORET.
- f) Shall be responsible for keeping, updating, and compiling members' registers.

4) The Treasurer

- a) Shall receive, issue receipts, and keep all monies belonging to SORET.
- b) Shall disburse and preserve vouchers for all monies paid by SORET under the direction of NASEC.
- c) Shall ensure best accounting practices are adhered to and that proper books of accounts are maintained.
- d) Shall prepare the books of accounts for auditing and present the same in the AGM.
- e) Shall keep proper records for all SORET assets.
- f) Shall be answerable to the members on all SORET monies, any inconsistencies on the statements of accounts and clarify the auditors' opinion in the AGM.

5) The Field Coordinator

- a) Shall be responsible for coordination of all SORET Chapters.
- b) Shall liaise with the Chapters' chairpersons to organize Leadership Trainings.
- c) Shall coordinate visits to SORET Chapters' and report the progress to NASEC.
- d) Shall be the representative of the Chapters in NASEC.

6) Praise and Worship coordinator

- a) Shall coordinate praise and worship sessions in the SORET-Kenya Missions and Conferences.
- b) Shall with the help of NASEC coordinate and organize Worship Experiences and Keshas during SORET functions.
- c) Shall enhance growth of Chapters Praise and Worship team members.
- d) Shall organize Praise and Worship training and summits for the members in all SORET Regions.

7) Prayer Coordinator

- a) Shall coordinate the prayer devotions and sessions in SORET Kenya missions and conferences.
- b) Shall chair the Prayer Coordinators' Committee.
- c) Shall organize and coordinate the prayer and fasting bulletins and program for SORET.
- d) Shall ensure that the prayer life of SORET members is upheld.
- e) Shall coordinate the prayer life of SORET.

8) Associates' Affairs' Coordinator

- a) Shall represent associates' interests in NASEC.
- b) Shall coordinate all the regions and record all regional activities.

- c) Shall be part of the Regional Election Council as an ex-official member.
- d) Shall oversee all regional coordinating committees and be their representative in NASEC meetings.
- e) Shall in consultation with the Secretary, keep and update the register & registration forms of associate members.
- f) Shall bring together associates to support the activities of SORET.
- g) Shall ensure smooth transition of student members to associate membership.

9) Associates' Affairs' Coordinator

- a) Shall be the principal assistant of Associates Affairs' Coordinator.
- b) Shall coordinate some regions as agreed with the Associates coordinator with the knowledge of NASEC.
- c) Shall perform any other role as assigned by NASEC or the Associates affairs' Coordinator.

10) Missions Coordinator.

- a) Shall coordinate all SORET missions and evangelistic outreaches
- b) Shall chair the Missions and Evangelism sub-committee.
- c) Shall have an annual calendar of all SORET missions.
- d) Shall be the custodian of all the missions and outreaches reports and a copy shared with the secretary.
- e) Shall compile and share all the missions' reports with the Secretary.

11) Assistant Missions Coordinator.

- a) Shall oversee all SORET missions and evangelistic outreaches follow ups.
- b) Shall perform the duties of the missions' coordinator when the latter is not available.

12) ICT Coordinator.

- a) Shall be the chief technician of the society.
- b) Shall oversee purchase of any sound related devices.
- c) Shall maintain and or develop the website.
- d) Shall organize for sound systems with the Chapter's technicians during SORET Kenya functions.
- e) Shall set up meetings in online platforms as may be requested by various teams.
- f) Shall ensure good use of all SORET Kenya Sound Systems and eliminate any misuse.

4.5 Regional Executive Committee (REC)

REC shall coordinate the society's activities in the various regions and be under the oversight and supervision of NASEC.

Establishment of REC Office

REC shall be made up of: -

- a) Chairman, Vice -Chair, Secretary and Treasurer elected at the Regional AGM.
- b) Two officials (The Chairperson and the Secretary) of every REC shall be members of NASEC Associates Executive Committee.
- c) REC shall have not less than 4 meetings in a year.

4.6 Duties and Responsibilities Regional Executive Committee

- a) Disseminate information/updates and decisions of to all the members in their respective regions.
- b) Shall organize regional activities/events/fellowships for the year and share with the Associate Affairs' Coordinator by February of each year to be incorporated into the SORET Kenya Associates calendar.
- c) Each Region will be required to support its activities and work closely with NASEC.

4.7 REC Elections Board

- a) The Associate affairs' coordinator shall serve as its chair.
- b) NASEC shall appoint two of its members to be part of the committee.
- c) The elections procedure shall be as that of NASEC in Article 28 of this constitution.

4.8 REC Office Holders

The following offices are provided in the regions.

- a) The Chairperson - Coordinates all the activities in the region.
- b) The Vice Chairperson- Shall be the principal assistant of the chairperson and in charge of members' welfare.
- c) The Secretary- In charge of Correspondence and keeping records.
- d) The treasurer- In charge of the region's funds administration.
- e) The Praise and Worship Coordinator- In charge of praise and worship.
- f) The Prayer Coordinator- In charge of the regional prayer life.

4.9 Composition of Chapters

A chapter is the smallest functional unit of the society.

- a) Chapters are coordinated by officials elected by members.
Chapter Officials include Chairperson, Vice Chairperson, Secretary, Treasurer, Praise and worship Coordinator, Prayer Coordinator,

Missions Coordinator and the ICT Coordinator. These Offices apply to all SORET Kenya Chapters.

- b) Other Offices may be created as may be deemed necessary at the chapter level and passed in the AGM or SGM.
- c) Duties of these offices are like those of NASEC but customized to the Chapter level. Duties for the additional offices will be proposed by the Chapter leadership and passed or amended in the AGM.
- d) This is the lowest level of leadership where members meet for fellowship; attend missions, conferences, trainings, and various worship extravaganzas.
- e) Should have satisfied (Article 6) above under membership

4.10 Role of chapters

- a) Organize and undertake outreach missions.
- b) Mobilize members to be involved in society activities at the chapter, regional and the national level.
- c) Carry out resource mobilization activities to raise funds required to meet the society's budget.
- d) Build the capacity of members to effectively engage in gospel outreach activities and play effective roles in family and society at large.
- e) Be the center for fellowship where brethren meet to share testimonies and obtain spiritual nourishment through sharing the word of God.
- f) Explore ways of dealing with members' welfare issues.
- g) Deal with members' issues

4.11 Chapter Elections Board.

- a) The outgoing Chapter Leadership shall constitute the Elections Board
- b) The Elections Board shall constitute of the Chapter finalists who are members and ineligible for any office.
- c) One can only be nominated and elected if one still has one or more spiritual years before transitioning to associateship
- d) The Nomination and elections procedures shall be like those of NASEC (Article 31 below) and customized to the Chapter level. (to be specific on the procedure)

4.12 Advisory Council

- a. It shall consist of a convener and at least three (3) other members but the full membership shall not exceed six (6).
- b. It shall consist of SORET associate members.
- c. It shall be appointed by NASEC and confirmed by the AGM. Such confirmation shall specify the term in office.
- d. The chairperson of NASEC shall be the secretary to the Advisory Committee.
- e. A person may be re-appointed any number of times.

- f. Its functions shall be to assist and advise SORET and may engage in events, functions or activities that can further the aims of SORET.

4.13 The Patron

- a. Shall be appointed by NASEC and confirmed by the AGM.
- b. Shall be the convener of the Advisory Council.
- c. Shall sit as representative of the Advisory Council, at NASEC meetings when called upon.
- d. His/her duties shall be similar to those of the Advisory Council.

CHAPTER FIVE: GENERAL MEETINGS AND ELECTIONS

5.1 General Meetings

- 1) There shall be two classes of general meetings; Annual General Meeting (AGM) and Special General Meeting (SGM)
- 2) The society shall each year hold a general meeting as its **Annual General Meeting**. Not more than fifteen months shall elapse between the date of one Annual General meeting and that of the next.
- 3) The secretary of NASEC shall by a written notice inform all members at least 28 days before the date of the meeting, of the time, the date and the venue of the AGM
- 4) The Annual General Meeting shall deal with such items on the agenda as may be decided by NASEC in which notices shall be given in writing by a member for members to the Secretary at least 28 days before the date of the meeting and any other business approved by NASEC Chairperson.
- 5) A **special General Meeting** (SGM) may be called for any specific purpose by NASEC. Notice in writing of such meeting shall be sent to all members not later than 7 days before the date of such meeting
- 6) A special General Meeting (SGM) shall be requisitioned for a specific purpose by order in writing to NASEC Secretary by not less than half of the members. Such a meeting shall be held within 21 days of the date of requisition. The notice of such a meeting shall be as shown in rule 9.5 (above) and no matter shall be discussed other than stated in the requisition
- 7) Quorum for the General Meetings shall not be less than one third of the total registered members. However, NASEC will rule on whether a general meeting should continue or not if the quorum is not met (depending on the prevailing circumstances) provided that such ruling is for the good of the society and is not going to injure any member or contravene any regulations of the society.

5.2 Election and By-Elections

5.2.1 Election of NASEC

- a) Election of NASEC shall be held once in every two consecutive calendar years.
- b) Shall be conducted by a Nominations and Elections Committee (NEC) who shall be appointed by NASEC at least 28 days before such elections are due.
- c) The committee will be chaired by the returning officer and approved by the AGM.
- d) The Nominations and elections committee will come up with a methodology of nomination of eligible members to be considered for election; as well as the actual method of elections including but not limited to use of social media platforms.
- e) The results of such elections will be presented to the AGM by the returning officer on behalf of the committee. If the returning officer is not available, he/she may delegate the responsibility to any member of the committee.
- f) The Nomination committee may consult the outgoing NASEC chair during the process.

5.2.2 Nominations and Elections Committee (NEC)

1. The National Elections Committee (NEC)

- 1) A member must have served in NASEC or in the regional leadership for at least one full term.
- 2) The composition of the committee should not have more than 2/3rd members of the same gender.
- 3) The NEC will appoint amongst themselves the chair and the secretary either by consensus or a simple majority vote.
- 4) The College shall serve and remain in office the entire period as that of NASEC.

2. Functions of NEC

- 1) Declares vacancies in NASEC.
- 2) Conduct training and sensitization of members in preparation for the election.
- 3) Receive nominations from members either in a physical gathering or via electronic media.
- 4) Vet the nominees and come up with a list covering all the vacant offices.
- 5) Notifies the nominees of their nominations and informs them of the AGM.
- 6) Present the names of the successful candidates to the AGM for their election.
- 7) Install the new NASEC office.

3. NASEC Election Procedure

- 1) All elections will be done through secret ballot during the AGM.
- 2) Each member present physically or virtually will have one vote.
- 3) NEC will provide the nominated names for all offices to the members during the AGM.
- 4) Any procedural matters shall be handled by the NEC.

- 5) The NEC through its secretary shall by written notice inform the members at least 28 days before the AGM of the intended elections. This will pave way for congregational prayers, sensitization and nominations and the eventual elections.
- 6) NEC will ensure smooth transition in all dockets.

5.2.3 By-Election

A by-election may be held in the occurrence of any of the following situations:

- 1) Where at least two-thirds (2/3) of the registered members in a SGM pass a vote of no confidence in the entire NASEC.
- 2) Where at least two-thirds (2/3) of the registered members in a SGM pass a vote of no confidence in a member of NASEC.
- 3) Where NASEC (acting as majority) asks its member(s) to vacate office owing to evident inability to perform duties of that office subject to approval by a general meeting.
- 4) Where a General meeting through NASEC receives and accepts a written resignation from its member(s).

CHAPTER SIX: FUNDS AND THEIR ADMINISTRATION

6.1 Funds

The members will be expected to support SORET financially.

- 1) SORET Chapters' treasuries shall be expected to contribute 10% of their annual collections to the national treasury.
- 2) SORET may accept financial or other aid from non-members.
- 3) The funds of SORET shall be used for the purposes NASEC considers proper in accordance with the aims of SORET.
- 4) The money received in the name of SORET shall be deposited in the name of SORET with an approved financial institution as may be decided by NASEC.
- 5) NO payment shall be made from SORET account without a resolution of NASEC.
- 6) The signatories of the account shall always include the chairperson, secretary, and treasurer.
- 7) A sum to be determined by NASEC from time to time may be kept by the treasurer for petty cash disbursement of which proper accounts and receipts shall be kept.
- 8) The financial year shall be one calendar year.

6.2 Auditor

- 1) An auditor shall be appointed for the following year by NASEC and approved by the AGM. All the SORET accounts, records and documents shall be open for inspection by the auditor before the AGM.
- 2) The treasurer shall produce an account of his/her receipts, payments and a statement of assets and liabilities made up to date, which shall not be less than three (3) weeks and not more than one (1) month before the annual accounts and statistics certify that they are current and duly vouchered.
- 3) A copy of the auditor's report on the accounts and statements together with such accounts and statements shall be furnished to all members at the time the notice concerning the AGM is sent out.
- 4) An auditor may be paid such honorarium for his/her duties as may be resolved by NASEC appointing him/her.
- 5) No auditor shall be an office bearer of SORET.

CHAPTER SEVEN: MISCELLANEOUS PROVISIONS

7.1 Affiliation

- a. The SORET shall be affiliated to Kenya Students Christian Fellowship.
- b. Every SORET Chapter shall be affiliated to their respective Christian Union

7.2 SORET Instruments

They shall be lent out on agreed terms by NASEC and shall be used mainly for SORET activities.

7.3 Amendments of the Constitution

Only registered members shall be eligible to propose alterations, modifications, or other amendments to this constitution, which shall not be amended unless:

- a) At least twenty-one (21) days' notice in writing of any proposed amendment shall be given to the secretary of NASEC who shall therefore give at least fourteen (14) days' notice to the members of the SGM or AGM.
- b) The Advisory Council's opinion is sought, obtained and its recommendations made known to the General Meeting together with the notice of the General Meeting.
- c) It be passed by three-quarters (3/4) of registered members present at the General Meeting of SORET.
- d) Consent is sought and obtained from the registrar.

7.4 Inspection of Accounts and List of Members

The books of accounts and all documents relating thereof and a list of members of SORET shall be available for inspection at the SORET office by any officer or member of SORET, PROVIDED THAT a written notice of not less than seven (7) days reaches NASEC through its secretary.

7.5 Dissolution

- a) SORET shall not be dissolved except by resolution passed by a General Meeting of members by a vote of three-quarters (3/4) of the members present. If no quorum is obtained, the proposal to dissolve SORET shall be submitted to a further General Meeting, which shall be held one (1) month later. Notice of this meeting shall be given to all members of SORET at least fourteen (14) days before the date of the meeting. The quorum of this second meeting shall be the number of members present.

- b) Provided, however that the dissolution shall not be effected without prior permission in writing to The Registrar of Societies obtained upon application to him in writing and signed by three (3) of the office bearers of SORET and a notification sent to The Kenya Students Christian Fellowship (KSCF).
- c) When the dissolution of SORET has been approved by the registrar, no further action shall be taken by NASEC other than to get in and liquidate for cash all assets of the SORET, the balance thereof shall be distributed to Christian organizations as may be resolved by the meeting at which the dissolution is passed.

THE END